



Instructions for claiming credit on live material and printing your certificate

(Note: There will be a series of screens please follow the directions on each screen)

1. To claim your credit and print your course certificate please go to the following link: <http://goo.gl/nrJKrN> (see screen shot below)
2. If you have pre-registered or have claimed credit and are in the system, enter your email address and password.
3. If you do not have an account, enter your email and click "I am a new user". You will be able to create an account.
4. Enter the Event ID code associated with the presentation. Please claim credit by midnight on the day of the presentation.
5. You will complete a short evaluation, enter the number of credits you are claiming and print your certificate. *Physicians* enter the number of credits commensurate with your participation in the activity. *Non-physicians* please enter the number 1.0 which is the number of *AMA PRA Category 1 Credit(s)TM* credits this activity is certified for.
6. If you encounter any problems please **email Trisha Veenema at trisha.veenema@hsc.utah.edu or call at 801-581-6886.**

A screenshot of a web application interface for the University of Utah School of Medicine. The header is red with the university logo and name. Below the header is a navigation bar with links: My Profile, My Certificate, My Transcript, My Registrations, and Activity Catalog. The main content area is titled 'Print Certificate' and contains a 'Sign In' section. The 'Sign In' section includes a 'Welcome!' message, instructions to evaluate the program and display the certificate, and a list of steps: 1. Enter your Email Address (with a red input field), 2. Please select one of the following: 'I already have a password, and my password is:' (with a red input field and a 'Forgot Password?' link) or 'I am a new user (You'll create a password later)', 3. Enter CME Activity Code: 38506, and 4. A 'Sign In' button with a right-pointing arrow. A red message 'Please Enter Email Address' is displayed below the button, along with a note '(be sure your browser allows pop-ups)'.